

No. HQ-LAW0STLD/3/2021-O/o GM/LAW/DFCC

Date: 21.12.2023

**M/S Legacy Law Offices LLP**

D- 18, Nehru Enclave, Kalkaji, new Delhi - 110019

Mob: 9988198262

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**OFFER OF EMPANELMENT**

**Sub: Empanelment of Law Firms for representing DFCCIL in Court cases and other allied legal matters.**

1. The Competent authority has approved the empanelment of the Law Firms in terms of Expression of Interest dated 31.05.2023.
2. On the basis of your application, your Law firm is selected to represent the DFCCIL at **Supreme Court and various High Court under Category-A** and hereby requested to accept the terms and conditions including fee schedule enclosed at **Annexure – A**.
3. There is an addendum to the Fee Schedule at **Annexure -B** having additional items of work not incorporated in the EOI earlier and needs to be separately accepted by the selected Law Firm. A confidentiality undertaking also needs to be signed, which is appended as **Annexure-C**.
4. Please accept the Offer of Empanelment and communicate your acceptance through email at [dfclawdepartment@gmail.com](mailto:dfclawdepartment@gmail.com) by sending the scanned copies of the enclosed terms and conditions including this covering letter and all Annexures duly signed at the bottom of every page as a proof of your acceptance. You can also communicate your acceptance by sending the hard copies of the enclosed terms and conditions including this covering letter and all Annexures duly signed at the bottom of every page as a proof of your acceptance through the speed post at the following address.  
**Sh. Jitender Kumar, Dy. GM/Law**  
**Room No-412, DFCCIL Corporate Office**  
**Supreme Court Metro Station Building Complex, New Delhi-110001**
5. If the Terms & Conditions are accepted and duly communicated to the DFCCIL within 15 days from the date of issue of this letter, your firm will be considered for allocation of work and the name of the firm shall be the part of notification of empanelment which will be notified to all DFCCIL offices. In the event of non-receipt of the acceptance and communication of the terms & conditions after 15 days, it shall be presumed and construed that the firm is no longer interested in empanelment and your name shall not be the part of notification of empanelment.
6. The currency of the panel will be three years from the date of notification of panel or till further orders and the same can be extended further on the discretion of DFCCIL.

**Encl: As above**

Digitally signed  
by JITENDER  
KUMAR  
Date: 2023.12.21  
12:32:02 +05'30'

**(Jitender Kumar)**

**Dy. General Manager/Law**