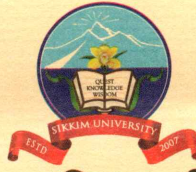


6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फ़ोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय SIKKIM UNIVERSITY

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

Ref no.: SU/REG/ENGG/F2/03/2018/V8/-IV/165

Date: 01-06-2023

To

M/s Legacy Law Offices LLP

D-18, Nehru Enclave, Kalkaji, New Delhi - 110019

Phone 011-41752507/+91-7597383993

Email: vandana.randhawa@legacylawoffices.com

Subject: Offer for hiring Techno- Legal counsel or Consultancy services

Dear Sir/Madam,

With reference to your bid vide tender No SU/ET/2022-23/14 for hiring techno-legal service, we are pleased to inform you that your bid has been accepted by the Competent Authority.

Following are the terms and conditions for the offer of appointment as Legal Advisor or Consultants for Sikkim University. If you agree to the above terms and condition of the appointment, kindly confirm your acceptance by signing and returning the duplicate copy of this letter for our file and records within 07 days from the date of issue of the letter.

1. The fees shall be payable to the consultant on Job basis and as per the rate quoted in the price bid submitted by you. This price bid shall be the part of this offer of appointment.
2. The appointment will be offered for a period of one year from the date of this offer letter. However, it may be renewed subject to requirement of the University on a mutual basis based on the performance and on existing rates.
3. Payment Terms: 1. Payment shall be made within thirty days after submission of bill in the prescribed format. 2. Firm shall submit the bill on a monthly basis. 3. The Price of services shall remain fixed for the entire duration of the contract.
4. As Soon as your appointment is confirmed by the University, you will nominate an experienced consultant from your own agency as a key official for primary contract who will interact with the University on legal matters and discharge the assigned task in coordination with the agency. However, the managing Partner of the Agency shall be available on requirement and will be overall responsible for all the assignments.
5. Confidentiality: You will not at any time during the tenure or after, without the consent of the University disclose or divulge or make public, except on legal obligations any information regarding the University affairs or administration or research carried out whether the same is confided to you or becomes known to you in the course of your service or otherwise. You will also be required to maintain

secrecy with regard to the work or confidential information of the University. In case found guilty, the University will have every right to terminate your appointment with immediate effect and initiate appropriate action.

6. All the terms and conditions mentioned in the NIT, shall also be construed as the part of the Agreement, if accepted.

7. Past Records: This letter of appointment is based on the information furnished in your application in the bid and information presented to us. If any declaration given on information furnished by you to the University proves to be false or if you are found to have wilfully suppressed any material information, in such cases, your contract will be terminated without prior notice, any financial loss caused to the University shall be recovered and appropriate legal action will be initiated.

8. Termination of offer of appointment.


Notwithstanding the above conditions, the contact of service may also be terminated because of under mentioned stipulations. This will be without payment of any compensation. (a) If your firm fails, refuses or neglects to carry out and perform your duties assigned to you by the University (b) For loss of confidence in you by the University for any of the acts committed by you. (C) If you are found to be guilty in the opinion of the University or in fraud, insubordination or misconduct whether in the course of performance of duties entrusted to you otherwise. (d) If you are found unfit for being entrusted with the responsible work commensurate with your position in consequences of any misconduct moral attitude. (e) If you commit any act prejudicial to the continuing good relationship between you and the University. (f) If you commit breach of any of the terms of this letter of appointment.

9. In case of termination you will also return all the documents related to University or legal matters related to University which may be in your possession.

10. Authority: No authority is vested upon you to make any financial commitment and enter into agreement/contracts/ understandings of any nature with any second party and third party without seeking the prior permission/ approval of the University. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary appropriate legal action will be taken.

Looking forward to an early confirmation of the offer from your end.

Yours Sincerely,


01/06/2023

(K.V.S. Kameswara Rao)

Registrar

कुलपतिव
REGISTRAR
सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

