

Letter of Empanelment

Ref: EESL/06/2023-24/EOI/Lawyers/OTE/232401031/LoE-2425011 Date: 18.07.2024

To,
M/s. Legacy Law Office LLP
Delhi Office: Legacy House, D-18, Nehru Enclave,
Kalkaji New Delhi-110019
Chandigarh Office:
Legacy House, #333, Sector-4, MDC Panchkula -134114
Mb: 91-7597383993

E-Mail: anand@legacylawoffices.com; vandana.randhawa@legacylawoffices.com

Sub: Empanelment as Commission's Advocate

Dear Sir,

This is with reference to our RfE for Empanelment of Advocates/ Legal Advisors for representing and assisting Energy Efficiency Services Limited before various Courts/Tribunals etc.; Ref. No. EESL/06/2023-24/EOI/Lawyers/OTE/232401031 dated 22-01-2024 wherein you have evinced interest for empanelment as an advocate with EESL. We are pleased to inform that your request has been considered favourably and you are advised to give your assent for empanelment on following terms and conditions:

- 1. You will abide by the company terms and conditions, and you will not claim any retainer fee or employment from EESL.
- 2. You will not accept any case against the EESL.
- 3. You will take necessary steps to protect the interest of EESL in matters entrusted to you from time to time.
- 4. Empanelment does not confer any right or claim that you alone should be entrusted with the Company's work.
- 5. You will personally deal with the case assigned to you in addition coordinating and working with designated Senior Advocate, if any, engaged in some matter
- 6. The Company may at any time, at its discretion, withdraw from you any proceedings/ matter/brief and may discontinue you as EESL's advocate without assigning any reason thereof and without paying any further fees.
- 7. You will keep the Company informed about the developments in the matters entrusted to you.
- 8. Unless a case is specially assigned to you by EESL, you will not on your own receive Summons / Notices of the Company's matters and even if you receive

पंजीकृत कार्यालयः एन. एफ. एल. बिलिंडग, पाँचवा और छठा तल, कोर - 3, स्कोप कॉम्पलेक्स, लोधी रोड, नई दिल्ली - 110003 दूरभाषः +91 (011) 45801260, फैक्सः +91 (011) 45801265 वेबसाईटः www.eeslindia.org REGISTERED OFFICE: NFL Building, 5th & 6th Floor,
Core – III, SCOPE Complex, Lodhi Road, New Delhi – 110003
Tel.: +91 (011) 45801260, Fax: +91 (011) 45801265
Website: www.eeslindia.org

- if no Vakalatnama is given to you, you shall not otherwise deal with such cases. However, you will immediately inform the Company in this regard.
- 9. You shall not use EESL's name or symbol, logo in your letter heads, sign boards name plates etc.
- 10. In case of any misconduct, EESL will take appropriate action against you which includes filing complaint with Bar Council and recovery of financial loss caused to EESL due to your misconduct.
- 11. In case of initiation of any disciplinary proceedings/ criminal proceedings against you, the Company may remove you from the panel even without waiting for the conclusion of such proceedings.
- 12. This empanelment will be for two years or until further orders whichever is earlier. However, on completion of the term and satisfactory performance of the advocate, the empanelment may be renewed for a period of another one year by the Company. The Company reserves the right to terminate the empanelment at any time without assigning any reason thereof.
- 13. Your performance will be reviewed on yearly basis and if your services are not required/found up to the mark, EESL may remove you from panel and the cases/ matters entrusted to you will be taken back from you.
- 14. You are required to maintain absolute secrecy about the cases of EESL as required under the Act, relevant rules and regulations and you shall not divulge any details to an outsider or opponent as the case may be without written consent of the Company.
- 15. You are requested to return the duly signed duplicate copy of this letter indicating your unconditional consent.

We look forward for better cooperation and hope for good relations with you.

For and on behalf of Energy Efficiency Services Limited

> amal Kumar Rathore DGM (Contracts)

Attachments:

1. Attachment - 1: Fee Schedule